



**Town of Diana Regular Board Meeting - May 10, 2022 - 7:00PM**

- **Jesse Fredrick-Chimera - Phone system / Fire Alarms**
  - Full service communication security integrator; fire alarms, access control telephone systems, sound and PA system, security systems
  - Just opened in July 2021, a lot of knowledge on their team
  - Alarm Monitoring: transition current system over “as is”, suggest putting in a new fire alarm system, currently the Town system is not rated for fires, it’s using a burglar alarm. Higher quality monitoring system with Chimera.
    - \$420 would be the yearly charge for alarm system. The maintenance would be charged for time and materials. Fire Alarm monitoring board would be between \$500-700.
    - Hosted phone service provider; can use any desk phone on the market and take over the phones already on our desk. \$85/month for phone hosting.
    - Training is provided on how to use the phone and the system so that we can access our portal and control what we want to have set up
    - There are no fire alarms in the hwy garage or the 2 other buildings, provided a proposal for hooking up those buildings onto a fire alarm system
      - This would be monitored for \$35/month/building (70\$ for the garage, since 2 buildings will be tied together.)
    - Chimera will notify ABS and STAT that we will be using them as our service provider

**Motion to accept price for phone systems and fire alarms from ABS to Chimera for the Town Offices Building:**

**Motion by: Councilman Taylor**

**Seconded by: Councilman Malbeuf**

**Roll call:**

Councilwoman Ritz: yes

Supervisor Smith: yes

Councilman Taylor: yes

Councilman Bango: no

Councilman Malbeuf: yes

**The privilege of the floor to the public: (A motion to limit debate could be in order)**

**Executive Session - Personnel - Invite Chuck Langs - Motion to enter ES @ 7:42pm**

**Motion by: Councilman Malbeuf**

**Seconded by Councilman Bango**

**Motion to exit Executive Session @ 7:52pm**

**Motion by: Councilman Bango**

**Seconded by: Councilman Taylor**

**All in favor.**

**Capital Water Project:**

- EDR still needs basement list review
- EDR/DANC working on RFP for water meter vendors - No release date yet
- Official WIIA grant letter for \$2,242,560.00

**Motion to sign Official WIIA grant letter for \$2,242,560.00 for water improvement**

**Motion by: Councilman Bango**

**Seconded by: Councilman Taylor**

**Roll Call:**

Councilwoman Ritz: yes

Supervisor Smith: yes

Councilman Taylor: yes

Councilman Bango: yes

Councilman Malbeuf: yes

- Review dates for Project meeting
- Larry working on water easements (if you live in the water district, eventually you will get a letter from Larry Hasseler)

**Medical Center Updates:**

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- Review Septic budget (15K budget) from Jefferson Concrete, we need 2 septic systems (4,890\$ per septic tank)

**Motion to not exceed \$4,890 to buy septic tanks**

**Motion by Councilman Bango:**

**Seconded by: Councilman Taylor**

**Roll call:**

Councilwoman Ritz: yes

Supervisor Smith: yes

Councilman Taylor: yes

Councilman Bango: yes

Councilman Malbeuf: yes

- Engineer, said that a tank was just needed
- Chuck said there might another company from Potsdam area that could give a quote
- Priority to med center to get the septic tank in this month (May 2022)
- Interior Door Submittal-Reviewed by Zach and Dicky and sent back
- Exterior Doors due in week of 5/27, would prefer to wait till Hyde Stone is out of the building so the doors don't get beat up.
- Windows due in week of 6/10
- Special Board meeting on 5/31/22 at 6PM - Review RFP selection. Thoughts?
  - Councilman Malbeuf and Councilwoman Ritz to step down off the RFP committee: Rick, Sam, Marianne Dicob are currently on the committee. Supervisor Smith asked the public, Celia Bango volunteered to join the committee

**Old Business:**

- Contract signed for online payment
- Larry Hassler is working with Justin Besaw on property purchase
- Cindy Lesperance will purchase flowers and would like to paint the flower beds
- Old Dump-Kevin would like to start logging. Zach reached out to DEC to confirm permits, and the Town is good to go since there are no swamps or wetlands there.

**New Business:**

- Supervisor would like to schedule a work session night (Google drive with Board)--scheduled for May 25th, 2022 at 6pm--advertised as a work session.

**Motion to purchase TV to display supervisor's computer to public audience.**

- Discussion followed

**Motion by Councilman Malbeuf**

**Seconded by: Councilman Bango**

**All in favor**

- Supervisor - State audit of books - Liability for Zach & Cheryl
  - Would like to call the State to audit the old Village books and Town books

**Motion for Supervisor to contact Comptroller for an audit for Town and old Village books**

**Motion by: Councilman Bango**

**Seconded by: Councilman Malbeuf**

**Roll Call**

Councilwoman Ritz: yes

Supervisor Smith: yes

Councilman Taylor: yes

Councilman Bango: yes

Councilman Malbeuf: yes

- Fire department pool fill up - (\$10 per load to water district), The fire department will cut us a check for the water
- Supervisor would like to switch clerk's pay schedule to bi-weekly

**Motion to change Town Clerk's pay schedule from monthly to bi-weekly starting June 1**

**Motion by: Councilman Taylor**

**Seconded by: Councilman Malbeuf**

**Roll call:**

Councilwoman Ritz: yes

Supervisor Smith: yes

