

February 8, 2022 Town of Diana Regular Board Meeting following Court Book Audit at 6:45PM

Supervisor and Board Members reviewed Justice Hooper's books for audit at 6:45PM
Supervisor call meeting to order at 7:10pm after Justice Books Audit

Roll call by town clerk:

Supervisor Smith: here
Deputy Supervisor Taylor here
Councilman Bango: here

Motion to accept or amend minutes from the previous meeting

Motion By: Deputy Supervisor Taylor
Seconded by: Councilman Bango. All in favor.

Supervisor's report & motion to accept

Motion By: Deputy Supervisor Taylor
Seconded by: Councilman Bango. All in favor

Town Clerk's report & motion to accept

Motion By: Deputy Supervisor Taylor
Seconded by: Supervisor Smith. All in favor.

Audit Bills & motion to pay

General

Motion By: Councilman Bango
Seconded by: Deputy Supervisor Taylor. All in favor.

Hwy:

Motion by: Deputy Supervisor Taylor
Seconded by: Bango. All in Favor.

Water Report: Water report was not available from DANC for this meeting.

Reports of invited guests: Matt Cervin - GYMO

- New septic at the med center and the hwy garage
- Sup Smith stated possible goal of GYMO being Town Engineer
- GYMO states when someone submits a site plan project, GYMO would be reviewing it first.
- GYMO is familiar with what works in other municipalities
- GYMO has a grant writer on staff to help develop grants for the town ● Cost associations: GYMO would go to planning board meetings, similar to med center and assess situations for the town.
- Question: Is there a special rate? Yes-there would be a special rate ● Bid Date for medical building 2/17, meeting at 11am. Special Board meeting at 4:15pm on 2/22

Resolution #6 - 2022 Motion to appoint GYMO as Town of Diana Engineer:

Roll Call:

Supervisor Smith: Yes
Deputy Supervisor Taylor: yes
Councilman Bango: yes

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**The privilege of the floor to the public: (A motion to limit debate could be in order)
No residents participated**

Old Business:

- Appointment of Board Position - One appointment - One Still vacant spot.

Motion of Richard Malbeuf into position of Zach Smith

Motion by Supervisor Smith

Seconded by Councilman Bango

Roll Call:

Supervisor Smith: yes

Deputy Supervisor Taylor: yes

Councilman Bango: yes

- Carl Pierce, Bill Mealus, Katie Lesperance, Kelly Ritz are still all interested in the final vacant Board position
- Review Public water district informational session from 1/19/2022
 - Quick update on water project.
 - EDR left powerpoints on the water project if anyone would like one.
- New website updates - Need information from departments
 - Goal is to be up and running end of March, beginning of April

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- **Resolution #7 - 2022 extends Resolution #2 - 2021 for the year of 2022 as follows: Exemptions for Certain Real Property Taxes**

WHEREAS, Governor Cuomo issued Executive Order #202 on March 7, 2020 declaring a State Disaster Emergency for the entire State related to COVID-19, and

WHEREAS, COVID-19 cases continue in the State and the State Disaster Emergency has not been terminated and/or extinguished; and

WHEREAS, certain persons with qualifying disabilities and limited incomes previously applied for, and received, certain exemption(s) from real property taxation as provided by New York Real Property Tax Law §459-c and such persons are required to timely apply annually to continue to receive those benefits; and

WHEREAS, persons 65 years or age over were eligible for, and have received certain exemptions from real property taxation pursuant to New York Real Property Tax Law §467; and

WHEREAS, the ongoing dangers associated with COVID-19 have made it increasingly difficult for local assessors to require renewal applications and for such eligible individuals to continue renew their application for certain exemptions from real property taxation as specified above; and

WHEREAS, the Governor of New York State issued Executive Order #202.83 on December 18, 2020 to authorize governing bodies of an assessing unit to adopt a resolution relaxing certain standards and allowing for the continuation of certain real property tax exemptions and the Town Board is prepared to act.

Now, Therefore, Be It resolved, by the Town Board of Diana as follows:

- L. The Town Assessor may dispense with the obligation to mail renewal application(s) or/to receive renewal application(s) from persons with disabilities and limited incomes, as specified at NY RPTL §459-c (7, 7-a, and 8) and persons 65 years of age or over, as specified at NY RPTL §467(5, 5-a, 5-b, 5-c and 6) and may grant and/or continue such exemptions pursuant to the applicable section on the 2021 Assessment Roll to those property owners who received that exemption on the 2020 Assessment Roll.

This Resolution has been extended through 2022.

Motion By: Deputy Supervisor Taylor

Seconded by: Supervisor Smith

Roll Call:

Supervisor Smith: yes

Deputy Supervisor Taylor: yes

Councilman Bango: yes

Councilman Malbeuf: yes

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- Medical Center
 - Committee for RFP review hoping to have them back end of February.
Supervisor Smith will be calling interested vendors. Hoping to have the med center up and running by May/June. Once the building is up to date, a provider will be able to move in.
 - Med Center Review Committee: Rick Taylor, Marianne Dicob, Sam Verbeck, Kelly Ritz, Dickey Malbeuf
 - Review window bids for medical center -(pending quotes are received) -
 - JMD Contracting: \$13,000
 - Netto Construction: \$12,650
 - BHR Construction: Without tax: 10370.37 With Tax: \$11,200.

Motion By: Deputy Supervisor Taylor for BHR Construction

Seconded by: Councilman Malbeuf

Roll Call:

Supervisor Smith: yes

Councilman Taylor: yes

Councilman Bango: yes

Councilman Malbeuf: yes

- Update asbestos contracts - Air clearance from ATL
- Fire doors in medical center; guys going in to measure doors so we can get them on order.
- Septic System at medical clinic: Had to have engineer stamps for codes; GYMO is designing the HWY garage as well as the medical center septic
- Playground committee / Recreation committee:
 - Reviewing to see if the Playground committee would be dissolved and be replaced with a Recreation committee. The Town Board would take care of the playground.
 - Change to Recreation committee: Chuck Fowler would like to head committee; Jill Fraser (summer rec program), Possibly Julie Malbeuf, still need a Board Member to sit on the recreation committee
- Update on little league-Letter coming for request \$1,000.00
 - Rick and Julie are retiring, a young couple are wanting to take it over. -

Motion to follow Lewis County mask protocol, making masks optional in the Town of Diana Office Buildings

Motion by Councilman Malbeuf

Seconded by Deputy Supervisor Taylor. All in favor.

New Business:

- Joule Solar Community power program - Alexia Lamb - March Meeting guest - Farmers Market - Saturdays 5/28-10/29 9am-4pm Scenic View - Liability release form to be signed for all vendors

Motion to allow Farmer's Market to operate from 5/28/2022-10/29/2022

MotionBy: Councilman Bango

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Seconded by:C Malbeuf All in favor.

Motion to open up Clerk's Office

Motion By: Councilman Malbeuf

Seconded by:C Taylor. All in favor.

- The Town requested 2 youth summer positions from Lewis County for at the highway garage
 - Town pays workers, Lewis County reimburses Town of Diana
- Requested forester to look at former dump property
 - Nick Carbone: Assessment around the property around the old dump. Free quote. A couple solar companies want to put in a solar farm
 - Possibly log off the land and market it
 - Discussion followed
- Jacob Lewis with Symphony Wireless called about purchase of cell tower lease - \$2300/month we get in income right now, \$26,400/year.
 - He offered \$600,000 over 25 years
 - Currently we get increases on the monthly lease
 - Deputy Supervisor Taylor suggested we invite him to a Board meeting to see what he has to say
 - Discussion followed
- Special Board meeting 2/22/22 @4:15 at Town Barn- GYMO will be selecting a contractor.
- Meeting set up on on 2/15 with Community Bank with Elevon - online payment options for taxes
 - Does the online system line up with the Tax and Water System
 - Discussion followed.
- Zach & Cheryl Training for bookkeeping 2 classes (each class \$85.00 \$170x2=\$340) - Through NYS Comptroller Office-virtual

Motion to approve funding training for Bookkeeper and Supervisor Smith

Motion By: Deputy Supervisor Taylor

Seconded by:Councilman Malbeuf. All in favor.

Roll Call:

Supervisor Smith: abstain

Deputy Supervisor Taylor: yes

Councilman Bango: abstain

Councilman Malbeuf: yes

Motion to approve to pay incoming invoices (Town Clerk has not received the Wex or DANC invoice)

Motion by Councilman Bango

Seconded by Councilman Malbeuf. All in Favor.

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Motion to approve Dan Moyer for the Contract to take dogs to the pound

Motion By: Councilman Malbeuf

Seconded by: Councilman Bango. All in favor.

- Celia Bango stated that she had an instance with Dan where there is a dog near her home that he said he can't do anything about. Discussion followed.

Communication:

Reports of Committees:

Councilman /Town Clerk / Bookkeeper time: none.

Town Clerk: Please sign in and take some candy on your way out

Motion to adjourn:

Motion by Deputy Supervisor Taylor

Seconded by Councilman Bango at 8:16pm.

Submitted by Karley Wake
Town of Diana Clerk

