



Town of Diana April 15, 2024 - 6pm with a Public Hearing for Zoning Application for 8023 Washington Street with April Town Board Meeting following directly after.

Date: 04/15/2024

Supervisor Smith welcomed all present and explained that before he convened the Public Hearing he wanted to let The Text MyGov representative do his quick slide show, if that was okay with everyone. All present agreed.

Reports of invited guests: Zoom presentation occurred prior to convening the public hearing and board meeting at 6:00 pm

- Text My Gov Presentation: The Presenter explained how the app works with your cell phone etc. to keep residents informed on town business, emergency announcements etc. Also provide marketing to get residents involved and using the app. Supervisor Smith asked how emergency information can be sent out to residents, like a road closed or other emergency situation. The presenter explained; first we get residents to subscribe to receive the notifications. Once they are signed up, then the town can send mass texts to send alerts, recommending we use a large group for the entire town, or you can set up a water bill group, etc. Type out the message, select the group and send the message. We can send out a meeting agenda, and select to send them out in advance at a specific time and date etc. Very easy to use. Supervisor Smith asked what the cost of this would be: The presenter explained that cost has come down, base pricing off of the population of the town. So for the Town of Diana, with everything included: \$1500.00 annually, 1st year 2250 with set up fee, then goes down to \$1500.00 Supervisor Smith asked What happens if we go over the 25,000 allowed messages. Text messages roll over each year. If you get close to that or go over, you would have to purchase more messages, so 25000 messages costs \$300.00. Supervisor Smith asked are there charges if people reply to a text if we opt for that: The presenter stated, yes those texts do count, but the questions sent are set up to minimize texts from residents. Supervisor thanked the presenter from Text MyGov for his time and stated that he and the board would talk about this and contact him if they decide to move forward.

Supervisor Smith called the Public Hearing for Zoning Application for 8320 Washington Street To order at 6:18 PM

Supervisor Smith explained that the property, 8023 Washington Street was sold by Geiter Done and purchased by a small micro hydro company. Supervisor Smith introduced the new owner, Jason Bush to all present. Mr. Bush explained they are looking to use it at first as office space and cold storage, and later on using the property for more. He said right now they are looking for office space in the three county area until they can build a client list etc, and to expand in the future. Mr. Bush stated they are not looking to change the footprint of the buildings on the property at this time.

Supervisor Smith explained to Mr. Bush that the board will do a resolution to accept the application and send it on to the county, he believes as a type 2 seeker, and then the county will send it back and they will go from there. General conversation between board members, audience and Mr. Bush.

Supervisor Smith explained he must keep the public hearing open for 30 minutes until 6:48 pm and moved on to call the regular board meeting to order.



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Supervisor Smith called the regular board meeting to order at 6:28 PM

ROLL CALL:

Supervisor Smith Here
Councilman Bango Here
Councilman Pierce Here
Councilwoman Ritz Here
Councilman Phipps Here
All present. None Excused

Reports of invited guests:

- EDR - Water Project - Bid review and recommendations

Mr. Prior went over the bids for the water project. He listed those that were the low bidders for each contractor bid. 3.25 billion on the three prime contracts is where the low bidder came in. The three low bidders are ready to enter into contracts with the town. Mr Prior stated they were found to be in concurrence with all requirements and that the town can award the three contracts with each, get the insurance and bonds set up etc, and be able to move into the construction phase. Mr. Prior stated there is a contract ready to put out for the meters with the state, we should hear back soon on that. He is projecting to come in under budget with the three contracts and the water meters. He stated this is a good position to be in going into construction. Supervisor Smith asked how long is pricing held for the town? Mr. Prior stated they can set up an alternate. General conversation about short term financing, loan payments and long term financing. More general conversation about grants. Mr. Prior said there is one more bid to come in for the water meters, the last quote was \$100,000.00 and we have in the budget \$150,000.00 .Councilman Pierce asked Supervisor Smith, "So Basically we are looking for, based on the bids, what the cost will be for loan repayment, and what EDU rate should be?" Supervisor Smith stated yes. More general conversation about costs. Mr. Prior stated he will get back with Supervisor Smith with more concise figures. Mr. Cerivani. asked if the income survey helped at all, and Supervisor Smith stated with the one grant we received, the income survey didn't help.

Supervisor Smith paused the meeting to close out the Public Hearing for the Zoning Application Review 8023 Washington Street. He stated he has no concerns and feels it will qualify for a type 2 seeker. Supervisor Smith asked if there were any questions. No one had any questions.

Supervisor Smith called for a motion to accept the zoning application as type 2 seeker:

Motioned by: Councilman Bango **Seconded by:** Councilman Pierce

ROLL CALL:

Supervisor Smith Aye
Councilman Bango Aye
Councilman Pierce Aye
Councilwoman Ritz Aye
Councilman Phipps Aye

All in Favor, Aye. None Opposed. Motion Carried

Supervisor Smith let Mr. Bush know if there are any issues at the county level, John Rose from the county will contact him.

Supervisor Smith called for a motion to adjourn from the Public Hearing.

Motion to Adjourn:

Motioned by: Councilman Pierce **Seconded by:** Councilman Phipps

All in favor, Aye. None Opposed. Motion Carried.



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The board meeting continued at 6:50 pm, with more general conversation about the bids and best practices for maintaining the water system, water tank, and meters, and that there will be a 6 to 7 months lead time for the water tank. General conversation on the process of getting a tank going in this time next year.

Councilman Pierce asked if we have to have another tank or not. Mr. Prior said there was a lot of back and forth, but with the single tank we will have the same amount of storage and have better water pressure than staying with the two older tanks.

Supervisor Smith stated that the meters will help to pinpoint leaks in the line etc, and save loss of water and damage to personal property. Supervisor Smith stated he doesn't have a good answer on the amount that the water bill will go up or what the cost of the loan repayment will be monthly or what. They will have to do the numbers and sit down and figure out what the new billing system will allow.

Supervisor Smith called for a resolution to accept the bids of the apparent low bidders and issue a notice of reward:

- 1. JL Excavation: General Contractor, \$3,720,000.00**
- 2. Tell Ink: Electrical Contractors, \$468,200.00**
- 3. Hide Stone: Mechanical Contractor, \$137,208.00**

Motioned by: Councilman Pierce

Seconded by: Councilwoman Ritz

ROLL CALL:

Supervisor Smith	Aye
Councilman Bango	Aye
Councilman Pierce	Aye
Councilwoman Ritz	Aye
Councilman Phipps	Aye

All in Favor, Aye. None Opposed. Motion Carried

Supervisor Smith and the Board thanked Mr. Prior for his time.

Supervisor Smith Explained that the Engineers for the Kimballs Mills Bridge project had to cancel tonight and reschedule for a later board meeting. Mr. Phillip Moses, land owner stated he had some questions about the easement they want on his property, trees they want to cut down, etc. Supervisor Smith explained that he can call the clerk and we can let him know when they are coming etc. Superintendent Langs let Mr. Moses know they will not devalue his property and everything will be put back as it was, and trees that have to be cut, they usually will replant trees. General conversation about people trespassing to reach the river to fish.

Mr. Clark let the town know that if they need to dump rock etc, he has two sites the town can dump gravel etc. Supervisor Smith thanked Mr. Clark and Mr. Moses for coming.

Reports of invited guests Continued:

- Fire Alarms - Highway Garage:

The privilege of the floor to the public: (A motion to limit debate could be in order)

- Jane Rose - Food Pantry went over what was purchased and what was given out last month. She stated the Food Pantry is going to have an open house on the 1 year anniversary, Sunday, May 19, 2024. They will post fliers to advertise this. Mr. Rose stated that the Town of Pitcairn gave them another check and she will be adding that to their budget next year. Mr. Rose stated they have internet at the pantry and they have insurance now as well, covering liability for volunteers, patrons, and workers. Mrs. Rose stated she can give a copy of the insurance to the Town Clerk to File. Dollar general in Star Lakes refrigeration unit went down, and they donated all the food in it to the Food Pantry. The Food Pantry shared this with the Star Lake Food Pantry. General Conversation about items they need and expenditures each month. She stated they are looking to do more fundraisers. She stated she has not heard any more about grants for



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the food pantry. There is a new campaign called Just Say Yes to Fruits and Vegetables and they are holding their first nutritional class from 6 - 7pm on April 30th, called Lose the Salt but not the Flavor. Mrs. Rose hopes to see many there. General conversation about the food pantry.

Supervisor Smith thanked Mrs. Rose for her report and work. Mrs. Rose said no, thank you all for the new pantry.

Supervisor Smith call for a motion for the following:

Motion to accept or amend minutes from the March Board meeting

Motion to accept by: Councilwoman Ritz

Seconded by: Councilman Bango

All in favor. None opposed. Motion carried.

Supervisor's report & motion to accept

Motion to accept by: Councilman Pierce

Seconded by: Councilwoman Ritz

All in favor. Aye. None opposed. Motion carried.

Town Clerk's report & motion to accept

Motion to accept by: Councilman Bango

Seconded by: Councilwoman Ritz

All in favor. Aye. None opposed. Motion carried.

Water Report & motion to accept

Motion to accept by: Councilman Phipps

Seconded by: Councilman Bango

All in favor. Aye. None opposed. Motion carried.

Audit Bills & motion to pay

General A Fund

Motion to pay by: Councilman Pierce

Seconded by: Councilwoman Ritz

All in favor. Aye. None opposed. Motion carried.

Water F Fund & motion to pay

Motion to pay by: Councilman Bango

Second by: Councilman Phipps

All in favor. Aye. None opposed. Motion carried.

SI1 and SI2 Funds:

Motion to pay by: Councilman Phipps

Seconded by: Councilman Bango

All in favor. Aye. None opposed. Motion carried.

Highway DA Fund:

Motion to pay by: Councilman Phipps

Seconded by: Councilwoman Ritz

All in favor: Aye. None opposed. Motion carried.

Capital Water Project:

- Review of Bids.
- DOH & OGS - Assigned ARCADIS for SLL-No cost to water district : Supervisor Smith stated when the DOH came out with that lead pipeline inspection, they had granted an ARCADIS grant to get that done. Great news!!!

Old Business

- North Country Church - Request location for event

New Business:

- **Diana Day scheduled 4/20/24** : Supervisor Smith stated Diana Day starts at the Playground. People may need gloves. It goes from 8am to noon, to clean up trash etc.



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along the roads. He encouraged everyone to join together and help keep our community clean. Supervisor Smith stated that Mr. Frost did a great job, but thinks that a little committee would be good for next year.

- Update Status on Harrisville Rescue Squad

Supervisor Smith and Councilman Bango were at the meeting. There was no Harrisville EMT attendance till late. Supervisor Smith explained to all, We have no EMTs responding to calls and right now we are out of compliance, as it has been 65 or 70 days since Harrisville EMT's have responded to a call. The State representative, Department of Health, and ST. Lawrence County emergency management will be at the next meeting. WE need to help them find some qualified volunteers to step up. Only two EMT's have their qualifications and they do not respond to calls. They are scared. They had two really bad first calls and they are afraid to respond. They need to have more training. There is no one to help them. The other emt's quals have expired. Supervisor Smith stated for the meeting on the 20th he will be there and they are trying to plead our case so that Harrisville doesn't lose our ambulance. The ambulance also needs work. Star lake and Natural Bridge are willing to help Harrisville. General conversation about the need for ambulances and lack of volunteers willing to take the EMT class, and funds that Harrisville Rescue Squad has. General Conversation about going through Boces for Students who complete certain healthcare courses with clinicals, when they graduate, see if they would be interested in being an EMT in Harrisville.

- Request from Little League for 2 year contract - 1K funds each year:** Should give funds to the Town of Pitcairn, not the Little League, and let them disperse it. Supervisor Smith talked to Pitcairn and they are on board with this.

- Email from LC planning - update on Zoning Law Changes:** Supervisor Smith stated he has been going back and forth with rezoning, has applied for grants twice and was denied. The county is willing to split the cost 50/50 with the Town of Diana, but they have not gotten a solid quote, around \$40 to \$50,000.00 dollars. Councilwoman Ritz stated Representative Frost said if the Town of Diana doesn't do something to have Diana and the Hamlet on the same page, any business can come in and set up and the town wouldn't be able to do anything about it. General conversation between the board members on what to do and how lack of consistency could open up the town for problems.

Councilman Pierce made a Motion to: table discussion for the next meeting when Representative Frost and Casandra Buell from Lewis County will be present to talk with them about options and ideas. **Seconded by: Councilman Phipps**
All in Favor. Aye. None opposed. Motion Carried.

- Email from Dale Best requesting permission to remove trees between his property and town property:** Supervisor Smith explained that Mr. Best wants permission to take the trees down and he will pay Arborcare to do it. Board is ok with him doing this to protect his property.

- Price quote NCC - update alarm system in Health Center Building:

Supervisor Smith explained there are some things missing with the alarm system in the Harrisville Medical Center building. Northern Federal bank put an alarm system in and when they left they took the system out but left some of the boxes etc. Now Lewis County Hospital wants the Town to replace this and fix it. Supervisor Smith asked the board if they agree the town should fix it this time and after that make sure the Hospital



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knows that they will have to maintain it after that. It will cost \$2000.00 to fix. **Councilman Pierce made a motion for the town to pay to replace this alarm system. Seconded by: Councilman Phipps**

ROLL CALL:

Supervisor Smith	Aye
Councilman Bango	No
Councilman Pierce	Aye
Councilwoman Ritz	Aye
Councilman Phipps	Aye

4 in Favor. 1 Opposed. Motion Carried

- **Lc Supervisor Meeting 5/20/24 - Martainsburg**

Communication:

- **Singed Health Center Contract**
- **News Letter from Town of Diana Museum and Thank you Letter form Museum**
- **Thank you note from CMNA manager from Star Lake**

Highway update:

- Water spigot? Brush curbside removal dates. Superintendent Langs said the brush pickup will be before labor day. He will let us know.
Superintendent Langs stated the Car insurance for the women who hit and damaged the hydrant should cover the cost of repairs/replacing the hydrant on Church Street.

Reports of Committees:

Councilman: Councilman Pierce would like Superintendent Langs talk with him and Councilman Bango

Town Clerk: Andrea Paterson let everyone present know about Project Life Saver: A program through Lewis County Sheriff's office for only Lewis County residents who have a loved one who is at risk for wandering off due to alzheimers, dementia, or a traumatic brain injury, etc. These families can contact Deputy Bush with the Lewis County Sheriff's Office at 315-376-3511 or the Office of the Aging at 315-376-5331. The tracking bracelets are free and the deputy will come out and change the battery every 60 days, free of charge.

Bookkeeper: Not present at the meeting.

Supervisor Smith called for a motion to adjourn the board meeting.

Motion to Adjourn:

Motioned by: Councilwoman Ritz **Seconded by:** Councilman Phipps

All in favor: Aye. None opposed. Motion carried.

Board Meeting adjourned at 8:36 PM.

Submitted by

Andrea M. Paterson
Town of Diana Clerk